

Dixie Dittbrenner

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EXPERIENCE

Producers Assistant

Nov 2025- January 2026

Untitled Feature Length Film (in development)

- Compiled preliminary casting, location, and budget research to support feasibility discussions
- Coordinated communication between Producer and key creative stakeholders
- Organized investor-facing materials and updated decks as project evolved

Cast Production Assistant Liason

May 2024- July 2024

Marvel Studios

- Support all principal photography actors by efficiently problem solving individual actors needs
- Maintain confidentiality of actors at all times in workplace and public environments
- Organize trailers and hotel rooms according to each actors individual preferences
- Collaborate with actors assistants on sourcing actors specific needs in remote locations

Office Production Assistant

April 2024-May 2024

The Promised Land

- Design and order custom swag for crew, cast and donors to utilize in marketing events
- Prep and organize all concept artwork submitted by various departments for approval by Director
- Organize production files in digital and paper form to ensure smooth production process
- Write episodic script coverage for production team

Set Production Assistant

April 2022 – April 2024

The Chosen, Disney World Commercials, Omaha, Six Days in August

- Efficiently placed and delivered meal orders for various cast and crew
- Created call sheets, hot sheets, and sides to be administered daily to production crew
- Kept organized records for 100 plus radios to be checked out and returned by crew
- Organize production assets including trailers, props, exc. for shipping during location moves

Cast Member (Multiple Positions)

DisneyLand, Walt Disney World, Disney Store, Disney College Program

May 2017 – Dec 2021

- Performed as a PA for sets in Epcot for Walt Disney World's 50th Anniversary Special
- Participated in Disney Seminar Education Courses including Disney Leadership 101
- Joined various career development courses with the Disney Company : Resume Writing 101, Personal Finance, Disney Branding, Networking 101, and Time Management
- Achieved at various points in my career, employee of the week and month in my various positions

Film Credits:

Production Assistant- Marvel Thunderbolts, The Chosen Season 4 and 5, Omaha, Six Days in August, Walt Disney World 50th Commercials, Book of Mormon Videos, Sierra Sounds

EDUCATION

Utah Tech University, Saint George, UT

Graduation: May 2024

Bachelor: Digital Film

Skills: Full NZ Drivers License, Adobe Suite Applications, Creating call sheets/hot sheets, Microsoft Office, Location Scout Assist, Proficient in multiple screenwriting softwares
