

GABRIEL SIRARD

PRODUCTION MANAGER

CONTACT

438-838-0440

gabs304@gmail.com

www.vimeo.com/user251446262/gsdemo

Quebec

SKILLS

Resource Management

Project Planning

Communication

Microsoft Office

On-set Coordination

Time Management

Client Relation

EDUCATION

Communication Bachelor Degree

Concordia University

2018-2021

LANGUAGES

English

French

REFERENCES

Audrey Ferrara (VFX Supervisor)

audreyferrara@hotmail.com

Olivia Robinson (Disney Production Manager)

914-488-7511

PROFILE

Enthusiastic Production Manager with 5+ years experience in the movie industry seeking new opportunities and experiences to further develop production skills and knowledge. Skilled in management, communication and working under pressure under tight deadlines. I managed a team of 50 artists, 4 lead artists and an artist supervisor in post-production for Disney's Mufasa: The Lion King (2024) and Sonic the Hedgehog 2 (2022) as well as as on-set production coordinator on the studio set. I am looking for new experiences to put my experiences in production and client relationships to good use.

WORK EXPERIENCE

Production Manager

Altar Creative 2024 - Present

- Managing the projects of a creative agency both in-studio and on set.
- Scheduling many concurring projects and the necessary resources to make sure different departments run smoothly and projects stay on track.
- Schedule and manage different shoots requirements and gear location.
- Having impeccable e-mail etiquette.
- Scheduling weekly meetings with head of departments.
- Finding solutions to any problems that could impact the schedule.
- Managing on-set departments

Artistic Director

Cormier Productions 2024 - Present

- Working closely with directors to interpret the overall visual concept of a film.
- Making and translating moodboards and sketches into buildable sets.
- Organize workflows, assign tasks and track deadlines.
- Coordinate with Set Decorators and Props Masters to ensure everything on set visually fits the desired aesthetic.
- Making sure sets and details match continuity and script requirements.

Production Coordinator

Cormier Productions 2021- 2024

- Managing a team of approximately 50 artists and the workload necessary to achieve quota given by producers and company executives.
- Communicate department's progress with producers and being solution-oriented when any issues impacting the progress would occur.
- Creating and respecting short and long term calendar for the department's workforce, deadlines and quotas.
- Creating and modifying the schedule of artists.
- Maintaining client relationship to very high standards.
- Meeting with client on a weekly basis to showcase the work being done and bring any feedback to the appropriate supervisors and artists.
- Working tightly with other departments and being able to negotiate and compromise with other coordinators for any downstream kickbacks or upstream dependencies in the pipeline.